## Capital Area Human Services District Board Meeting Monday, April 4, 2011

**Members Present**: Kay Andrews; Sue Bushey; Christy Burnett; Dana Carpenter, Ph.D.; Kathy D'Albor; Wayne Delapasse; Vickie King; Kay Long; Gary Spillman; and Jermaine Watson

Members Absent: Rev. Louis Askins; Amy Betts; Tandra Davison; Gail Hurst; Becky Katz, Vice Chair; Sandi Record, Chairperson; and Barbara Wilson

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<ul> <li>Consent Agenda</li> <li>Approval of Agenda April 4, 2011</li> </ul>	Kay Andrews, Past-Chair	The meeting was called to order at 3:00 p.m. by Kay Andrews, Past-Chair.	
<ul> <li>Approval of March 15, 2011 Minutes</li> </ul>		Motion for approval of the March 15, 2011 minutes with the consent April agenda made by Gary Spillman, seconded by Dr. Carpenter and unanimously carried.	Action taken, motion carried
Reports from Executive Director	Dr. Kasofsky	Dr. Kasofsky thanked the Board members who were able to attend the Public Forum/Board meeting last month.	
Communications: Meetings with Parish Governments/ Legislators		Dr. Kasofsky has plans to attend 6 of the 7 parishes. She will present a parish-specific fact sheet to let the parishes know CAHSD is keeping up with the demand. Dr. Kasofsky will be meeting with the consultant this Thursday to finalize the materials to be presented to the parishes.	Amy Traylor will send the individual parish fact sheets to Board members prior to Dr. Kasofsky presenting to each Council/ Policy Jury.
Articles of Interest		CAHSD is the funding source for a new medical detoxification program at The Baton Rouge Area Alcohol and Drug Center.	
• CSoC		CAHSD is the convener for the CSoC regional application. CSoC is a CAHSD supported initiative, not a CAHSD initiative. There is a Public Forum meeting tomorrow evening at 6:00pm at O'Brien House that CAHSD is facilitating for families who have experience with high risk children. The application requires that parents coordinate particular services. The facilitator will ask a parent, representing the target population, what is working and what is not working in the current	If anyone hears any complaints about CAHSD during this process, please let Dr. Kasofsky know.

CAHSD Executive Staff Members: Jan Kasofsky, Ph.D., Executive Director; Carol Nacoste, Deputy Director

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		system. The timeline with dates of the application process and upcoming meetings and locations was distributed. There are three applications, each, for a wraparound agency and family support services. A selection committee will select one agency per category. CSoC is a specialized Medicaid funded program for 240 kids per region. Region 2 already has 4,000 kids that qualify for services, yet each region is getting the same number of slots.	Get a list of people on committees for Board. Dr. Kasofsky will give an updated report next month.
• MOU for Accountable Care Organization (ACO) Safety Net		There are efforts led by OLOL for CAHSD to be the behavioral health provider to ensure that lower income clients receive services in an integrated system of care. An ACO is a new structure of healthcare reform in having integrated services under one entity. CAHSD can partner with multiple entities. Once the system capitates, CAHSD will have to negotiate fees. From a national standpoint, it is an honor for CAHSD to be selected by OLOL.	
Electronic Health Record Selection		Secretary Greenstein sent an IT specialist to review the three systems that CAHSD is considering. The districts will put out an RFP to expedite the process.	
ICFC Funding		CAHSD has been funding the ICFC program (50%) through CAHSD escrow and 50% of funding comes from DCFS. Dr. Kasofsky requested support for secure sustainable funding with Senator Broome's support as a program to improve birth outcomes in the state. Kathy Kleibert set up a meeting for this week to discuss this initiative.	
RFP for PC Addition Recovery Contract		CAHSD will let contract for addiction services in Pointe Coupee Parish. The amount of funding in the parish will not be reduced. It was noted that the Pointe Coupee Hospital Board may pull their funding if the contract is not let to Bonne Santé.	
Performance Indicators for all AR Contracts		The letter to contract addiction recovery providers was distributed and reviewed. The purpose of this letter is to inform agencies of changes to the performance indicators for CAHSD's outpatient substance abuse treatment contracts effective July 1, 2011. CAHSD has completed a cost analysis of current performance indicators and contract dollars compared to the national average. The national average cost per person served per year for outpatient substance abuse treatment is approximately \$1,200.	

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		The analysis indicated the need to establish new contract performance indicators by adjusting the number of unduplicated clients served per year from 100 to 70 and the number of individuals served in intensive outpatient treatment from 60 to 30 based on an average of \$66,000 per contract. The adjustment is being made for CAHSD contracts to be congruent with national cost standards.	
• Substance Use Prevention Initiative		There will be a series of newspaper articles and billboards promoting an alcohol and drug free prom and graduation season and encouraging teens to make good decisions. Newspaper/newsletter articles will be published about the legal implications of parents supplying teens with alcohol.	Add Cinderella Project to list of agencies receiving materials.
• Budget FY 11 & 12, LINC		The FY 2012 Budget proposal for State General Fund (SGF) was distributed. Division of Administration (DOA) increased CAHSD's base salary adjustment. The two 2011 budget cuts were annualized into the next FY. When DOA puts funding into CAHSD budget, it takes out the same or larger amount from other line items. DOA made a budget calculation error of \$355,215 that was put back into the budget. The Rent-in Stated Owned Buildings was simply "pass through" monies. Since the building is now paid for, the \$1,163,234 set aside for rent will be removed from CAHSD's budget. The IAT swop from OAD transferred SGFs to CAHSD, which reduces the money in the field, but not at State Office. \$340,952 will be taken out of CAHSD's budget to fund the Medicaid CSoC. The DOA has requested Statutory Dedication (one-time) funding for the 27 <sup>th</sup> pay period as a non-recurring expense; if this is not approved by the Legislature, all agencies will have to fund the pay period, which for CAHSD, totals \$652,256. 30 staff positions have been eliminated to date. The ACT/FACT contract has been reduced by one team. The total cut of SGFs is \$2,352,658 for FY 2012.	
• Board Membership: PC		Two nominees have been sent to the Parish Police Jury. The issue will be covered on the April 12 <sup>th</sup> agenda.	
<ul> <li>Reports from Chair</li> <li>Compensation and Benefits Policy</li> </ul>	Kay Andrews, Past-Chair	The wording on #2 will be corrected to read, "Fail to inform the Board of the percentage of employee turnover within the agency". Motion for approval of the Compensation and Benefits Policy made by Sue Bushey, seconded by Jermaine Watson and unanimously carried.	Action taken, motion carried

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Board Committee     Principles Policy		Motion for approval of the Board Committee Principles Policy made by Gary Spillman, seconded by Jermaine Watson and unanimously carried.	Action taken, motion carried
Convene Nominating     Committee		Motion for approval of the Nominating Committee to include Jermaine Watson, Christy Burnett, Sandi Record, and Dr. Carpenter made by Wayne Delapasse, seconded by Gary Spillman and unanimously carried. The committee will convene on May 9 <sup>th</sup> at 2:00pm in Room 205.	Action taken, motion carried
Adjournment/ Next Meeting Date		The next meeting will be held on May 9, 2011 at 3:00 p.m. at 4615 Government Street, Building 2, Room 205.	